

APRIL 4, 2022

Regular Meeting of Mayor and Council was convened at 7:00 p.m. on April 4, 2022 with Mayor Edward Donovan presiding. This meeting was held in person at Borough Hall and via Zoom.

Mayor Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

ROLL CALL: Present: Council Members Brian Holly, Jeff Lee, Michael Mangan, Gregg Olivera, Richard Read and Lori Triggiano

Absent: None

Also present was Borough Attorney Mark Kitrick and Administrator Tom Flarity.

Council Member Read made a motion to table ordinance 2369-22 until the next scheduled meeting, seconded by Council Member Mangan. Motion carried unanimously.

Audience Participation

Council Member Holly made a motion to open the meeting to the public on agenda items, seconded by Council Member Lee. Motion carried unanimously.

Carol Budisak, 77 Beachfront voiced her opinion and concerns regarding CAFRA permit for Sea Watch Improvement Project.

Mark Apostolou, 15 Cherry Place thanked Mary Salerno for all her years of service and wished her well on her retirement.

Council Member Olivera made a motion to close the public portion, seconded by Council Member Holly. Motion carried unanimously.

Approval of Minutes

Budget Meeting Minutes – March 19, 2022

Council Member Read made a motion to approve the minutes, seconded by Council Member Holly. Motion carried unanimously.

Sea Watch Project – Update

Borough Engineer Joe Raftery updated the council and the audience on the Sea Watch Project which includes the Borough receiving a CAFRA permit which will last 5 years.

Engineer’s Monthly Report

Mr. Raftery went over his March monthly engineer’s report.

CONSENT AGENDA

**RESOLUTION
97-2022**

WHEREAS, pursuant to N.J.S.A. 54:4-8.10 et seq. Two hundred fifty dollars (\$250) may be deducted each year from taxes due on the real or personal property of qualified active duty veterans of their unmarried surviving spouses; and

WHEREAS, 2022 property taxes based on the assessment listed in the 2022 Tax Duplicate, are to be deducted \$250.00; and

APRIL 4, 2022

WHEREAS, the Borough Tax Assessor and Tax Collector have reviewed the circumstances surrounding this deduction and have recommended to the Borough Council that the appropriate Borough officials be authorized to issue said deduction.

NOW THEREFORE BE IT RESOLVED, the Tax Collector shall be and is hereby authorized to deduct 2022 property taxes \$250.00, as he/she is a veteran as per NJ Statute 54:4-8.10 et seq.

NAME: ORAM, CHRISTIAN W & ALEXIS M
466 LONG AVE
MANASQUAN, NJ 08736

NAME: RONCHICK, ANTHONY J & COULTER, RYAN W
196 THIRD AVE
MANASQUAN, NJ 08736

**RESOLUTION
98-2022**

BE IT RESOLVED by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, accepts the resignation of following Special Law Enforcement Officers from the Manasquan Police Department effective as of April 4, 2022:

- Special Officer Class II - Ryan Zacco
- Special Officer Class I - Sarah Sharpe
- Special Officer Class I - Nicholas Casais

**RESOLUTION
99-2022**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH
OF MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY,
APPOINTING DAVID PEARCE AS PART TIME DISPATCH IN THE
MANASQUAN POLICE DEPARTMENT**

WHEREAS, the Borough of Manasquan is desirous of appointing a part –time Dispatcher for the Manasquan Police Department; and

WHEREAS, the Police Captain has recommended David Pearce for appointment as Dispatcher for the Manasquan Police Department at the current contractual rate of \$18.33 per hour.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 4th day of April 2022 appoint the following Part Time Dispatcher:

- David Pearce, Manasquan - hourly rate of \$18.33

**RESOLUTION
100-2022**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough of Manasquan retains the Professional Engineering services of Colliers Engineering & Design, 331 Newman Springs Roads Suite 203, Red Bank, New Jersey 07701, for purposes of providing the Engineering Design, Bidding Services and Construction Administrative Observation for the South Street Pump Station and East Virginia Avenue Pump Station Upgrades. Fees are as follows:

- Phase 1.0 Design Services \$31,900.00
- Phase 2.0 Bidding Services \$3,400.00
- Phase 3.0 Construction Administration and Observation \$28,540.00

APRIL 4, 2022

for a total amount not to exceed \$63,840.00 for the service outlined in a proposal dated March 18, 2022.

AND BE IT FURTHER RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the borough authorizes Task 1.0 with the provision that each subsequent task shall require additional authorization subject to the recommendation of the Governing Body.

**RESOLUTION
101 -2022**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: KELLY & JOHN JACKWICZ
23 FISK STRET
MANASQUAN, NJ 08736

AMOUNT OF REFUND DUE: \$186.00

REASON FOR REFUND: DUPLICATE PAYMENT
DUPLICATE PAYMENT OF A PLUMBING PERMIT

NAME: HUNTERDON PLUMBING
191 VINELAND ROAD
EDISON, NJ 08817

AMOUNT OF REFUND DUE: \$71.25

REASON FOR REFUND: OVERPAYMENT
OVERPAYMENT OF A PLUMBING PERMIT

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
102-2022**

WHEREAS, the Borough of Manasquan is desirous of appointing Special Law Enforcement Officers Class I for the year 2022; and

WHEREAS, the Police Captain has submitted the below listed individuals for appointment as Special Law Enforcement Officers Class I for the Borough of Manasquan effective April 5, 2022, at the current contractual rate of \$15.64 per hour.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 4th day of April 2022 appoint the following as SLEO Class I Officers in Manasquan Police Department:

Marshall R. Bitsko, Sea Girt, NJ
Michael J. Klock Jr., Toms River, NJ
Tyler Ely, Keyport, NJ
Michael Adamczyk-Zapor , Highland Park, NJ
Michael D. Attardi, Manasquan, NJ

**RESOLUTION
103-2022**

APRIL 4, 2022

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

NAME: Sean Taylor
1904 Cottage Place
West Belmar, NJ 07719

AMOUNT OF REFUND DUE: \$2010.00

REASON: Boat Lessee wished to leave slip. New Lessee already secured and paid for slip.

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the be charged against the General Ledger.

**RESOLUTION
104-2022**

BE IT RESOLVED that the Hon. Edward G. Donovan, Mayor of the Borough of Manasquan, be and is hereby authorized to sign the following Mallard Park proposals:

- By Design Landscape Inc.
Dugout & On-Deck Circle Revamp - \$3,250.00 plus tax
- Controlled Growth. LLC.
100% Organic Turf Care Program - \$5,370.00 plus tax
Core Aerate and Seed Bare Areas - \$3,200.00 plus tax

**RESOLUTION
105-2022**

WHEREAS, the Borough of Manasquan is desirous of appointing Pre-Season Beach Employees for various beach responsibilities; and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 4th day of April 2022 appoint the following Pre-Season Beach Employees to work during the 2022 Pre-Season.

Office Staff:

Laurie Brandon	\$14.50 per hour
Eileen McFadden	\$20.00 per hour
Tracey Sullivan	\$20.00 per hour
Abby Tigar	\$13.00 per hour
Pam Tigar	\$13.00 per hour

**RESOLUTION
106-2022**

RESOLUTION TO APPROVE BOROUGH OF MANASQUAN TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE COUNTY OF MONMOUTH TO PROVIDE THE ITAX MAP/COLLABORATION CENTER SYSTEM (tax map conversion and maintenance services)

APRIL 4, 2022

WHEREAS, The Uniform Shared Services and Consolidation Act (C.40A:565-1, et seq.), authorizes local units of this State to enter into a contract with any other local unit(s) for the joint provision within their several jurisdictions of any service, which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, each municipality is to provide for the preparation of yearly revisions to the tax map under New Jersey State law N.J.A.C. 18:23A-1.1, and this legal requirement is not followed by all municipalities based on limited financial, technical and professional resources; and

WHEREAS, each physical description of a parcel of land drives the mass-appraisal calculation of the land portion of its property tax assessment, and land data inaccuracies and errors lead to poor distribution of the annual tax levy, potentially resulting in years of tax bill overpayments and underpayments; and

WHEREAS, a County-to-Municipality shared services program would provide map conversion and maintenance services, ushering in the transition from analog to a Countywide standard of state-certified digital tax maps for all 53 municipalities; and

WHEREAS, the intent of the digital tax map shared services program is to reduce municipal costs in complying with the law and provide for the most up-to-date GIS parcel layer and tax map data for public and government stakeholders; and

WHEREAS, this service provides participating municipalities with numerous benefits, including: anticipated cost-savings through economies-of-scale; reduce cost to comply with state regulations and standards; transition from analog to state-certified digital maps; streamlined editing and ongoing maintenance procedures; more consistent and accurate municipal and County-wide information; unprecedented assemblage of data made available to taxpayers, municipalities and the County; and seamless flow of tax information into GIS and additional information systems.

WHEREAS, it is in the best interest of the Borough of Manasquan to enter into such an Agreement.

NOW, THEREFORE, IT BE RESOLVED, that the governing body of the Borough of Manasquan hereby approves entry in the Agreement with the County of Monmouth consistent with the foregoing.

BE IT FURTHER RESOLVED, that the Mayor, Borough Administrator and Borough Clerk are each hereby authorized and directed to execute the attached Shared Services Agreement, for the provision of the iTax Map/Collaboration Center System, on behalf of the Borough.

**RESOLUTION
107-2022**

BE IT RESOLVED by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, accepts the retirement of Mary Salerno from the position of Code & Construction Clerk and Planning Board Secretary effective April 1, 2022.

**RESOLUTION
108-2022**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough of Manasquan retains the Professional Engineering services of Colliers Engineering & Design, 331 Newman Springs Roads Suite 203, Red Bank, New Jersey 07701, for purposes of providing the Engineering Design, Construction Documents and Bidding, Administrative Observation for the Borough Hall Parking Lot Improvements. Fees are as follows:

- Phase 1.0 Engineering Design, Construction Documents and Bidding
 - 1.1 Topographic Survey \$ 5,700.00

APRIL 4, 2022

- o 1.2 Construction Documents \$ 24,750.00
- o 1.3 Bidding Services \$ 4,250.00

for a total amount not to exceed \$35,700.00 for the service outlined in a revised proposal dated March 30, 2022

AND BE IT FURTHER RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the borough authorizes Phase 1.0 with the provision that each subsequent phase/task shall require additional authorization subject to the recommendation of the Governing Body.

**RESOLUTION
109-2022**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	\$2,777,283.36
Current Capital Fund	\$43.52
Water/Sewer Fund	\$345,771.39
Water/Sewer Capital Fund	\$19,925.00
Beach Utility Fund	\$9,221.82
Recreation Trust-Building	\$18,737.50
Recreation Trust	\$7,897.67
Miscellaneous Trust I	\$1,000.00
Developer's Escrow	\$1,510.21
Reserve For Animal Control	\$44.40

Council Member Mangan made a motion to approve the consent agenda, seconded by Council Member Read. Motion carried by the following vote: "yes" Council Members Holly, Lee, Mangan, Olivera, Read and Triggiano. "No" none.

Ordinances – Second Reading

The Borough Attorney read the title of ordinance 2367-22 for second reading and final hearing.

BOND ORDINANCE PROVIDING A SUPPLEMENTAL APPROPRIATION OF \$1,500,000, INCLUDING AN ADDITIONAL \$251,900 NEW JERSEY DEPARTMENT OF TRANSPORTATION GRANT, FOR THE FIRST AVENUE ROAD RECONSTRUCTION PROJECT IN AND BY THE BOROUGH OF MANASQUAN, IN THE COUNTY OF MONMOUTH, NEW JERSEY, AND AUTHORIZING THE ISSUANCE OF \$1,425,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE ADDITIONAL COST THEREOF

Council Member Read made a motion to open the hearing to the public, seconded by Council Member Mangan. Motion carried unanimously.

There being no public comment council Member Triggiano made a motion to close the public portion, seconded by Council Member Mangan. Motion carried unanimously.

APRIL 4, 2022

Council Member Holly made a motion to pass and publish ordinance 2367-22 according to law, seconded by Council Member Mangan. Motion carried by the following vote: "yes" Council Members Holly, Lee, Mangan, Olivera, Read and Triggiano. "No" none.

The Borough Attorney read the title of ordinance 2368-22 for second reading and final hearing.

BOND ORDINANCE PROVIDING FOR IMPROVEMENT OF CURTIS PARK AND PLAYGROUND IN AND BY THE BOROUGH OF MANASQUAN, IN THE COUNTY OF MONMOUTH, NEW JERSEY, APPROPRIATING \$1,200,000 THEREFOR, INCLUDING A \$240,000 MONMOUTH COUNTY OPEN SPACE GRANT AND A \$55,000 NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS LOCAL RECREATION GRANT, AND AUTHORIZING THE ISSUANCE OF \$1,140,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

Council Member Holly made a motion to open the hearing to the public, seconded by Council Member Mangan. Motion carried unanimously.

Maureen Anderson, 290 Euclid Avenue stated that she is in favor of this project and wanted to know about the timeline for this project.

Council Member Mangan stated that this is the finance part of the project, and the timeline has not changed.

Council Member Holly made a motion to close the public portion, seconded by Council Member Read. Motion carried unanimously.

Council Member Holly made a motion to pass and publish ordinance 2368-22 according to law, seconded by Council Member Read. Motion carried by the following vote: "yes" Council Members Holly, Lee, Mangan, and Read. "No" none.

Committee Reports

Code & Land Use Committee – Council Member Triggiano reported on code/construction/zoning for the month.

Beach Committee – Council Member Read reported on the parking pass sales and reported that the county will be assisting public works with sand removal next week.

Administration a& Finance Committee – Council Member Olivera thanked everyone for their participation in March with the budget.

Recreation Committee – Council Member Mangan reported on the upgrade of the recreation website, St. Denis upgrades and sustainable parks and the timeline that has been used to keep the parks up to date for maintenance.

Public Safety Committee – Council Member Lee reported on the special officers that were appointed and their training that will be coming up soon. He stated that the Police Department is participating in the National "You Drive You Text You Pay" initiative for the month of April.

Public Works and Construction Committee – Council Member Holly reported that the park cleanup is complete, leaf pick up is completed and reported on hydrant flushing. He congratulated Ryan Travers on achieving his T2 Water Treatment Plant License.

Audience Participation

Council Member Olivera made a motion to open the public portion, seconded by Council Member Lee. Motion carried unanimously.

Resident and Boy Scout, 26 Beams Terrace inquired what the town is doing to make roads safer in Manasquan for the summer.

Mayor Donovan stated that the Borough has done plenty to make Manasquan safer by lowering speed limits as well as speed signs and other projects and replacing signs.

APRIL 4, 2022

Resident and Boy Scout, 71 Wyckoff Avenue inquired if the town will be changing their name as he heard this recently.

Mayor Donovan stated that the Borough is not planning on changing their name as he does not think that Manasquan has anything to do with Squaw. He stated that there are experts that agree with him.

Council Member Mangan stated that this has not be mandated by the Federal Government and that the names have been changed on the buildings voluntarily.

Jim Donegan, 101 Beachfront voiced his opinion and concerns with the Sea Watch Property Improvements.

Carrie Devereux, Max Devros inquired about the Chamber of Commerce's decision to change the street closures from 12 outdoor events to 5 events. She wants to know what she can do to keep the events going for 12.

Mayor Donovan stated that the first year of this event for Main Street closure was all on the borough the second year was a combination with the Chamber of Commerce. He stated that this year the Borough moved it over the to the Chamber of Commerce and it is their decision of the number of nights.

She was advised that the decision is the responsibility of the Chamber of Commerce and that no application for use of borough property has been submitted at this time.

Ms. Devereux voiced her disappointment with the decision by the Chamber of Commerce to change the number of times for these events.

Mayor Donovan stated that Ms. Devereux needs to contact the president of the Chamber to continue her conversations and concerns. He stated that he will continue discussion with the Chamber on this topic.

Council Member Holly made a motion to close the public portion, seconded by Council Member Holly. Motion carried unanimously.

Council Member Triggiano made a motion to close the regular meeting at 7:46 p.m., seconded by Council Member Read. Motion carried unanimously.

Respectfully Submitted,



Barbara Ilaria
Municipal Clerk

DATE APPROVED 4/18/2022